

Supplier: \_\_\_\_\_  
 Part No.: \_\_\_\_\_  
 Project: \_\_\_\_\_  
 Date: \_\_\_\_\_

PPAP information delivered

REV. 0

#	REQUERIMENT	DELTA	PPAP information delivered												COMMENTS	DUE DATE				
			1ST REVIEW				2ND REVIEW				3RD REVIEW						4TH REVIEW			
			Supplier review	HLM Purchasing area review	AGQ review	AGI review	Supplier review	HLM Purchasing area review	AGQ review	AGI review	Supplier review	HLM Purchasing area review	AGQ review	AGI review			Supplier review	HLM Purchasing area review	AGQ review	AGI review
0	Check List Reviewed	Ensure all PPAP documents are completed according to this check list	7	✓	✓														8	9
1	Design Records	All the measures must be according with the dimensional test report, design records must indicate special characteristics according to process FMEAs and Control Plan.																		
2	Engineering Changes Documents	If required																		
3	Customer Engineering Approval	If required																		
4	Design FMEA	If required																		
5	Process Flow Diagrams	All operations must be included (Since incoming inspection to the finished product shipment) must match AMEF and Control plan.																		
6	Process FMEA	Failure Mode and Prevention according with production process, special characteristics must be shown. RPN> 100 - Action taken as necessary.																		
7	Control Plan	Controls and prevention according with failure mode, showing special characteristics in the applicable operations, balloned and numbered according with drawing, codified instruments related to gauge, R&R and standar control of process																		
8	Measurement System Analysis Studies (R&GRR)	GRR <= 10 for an acceptable value																		
9	Dimensional Test Results	According with drawing, all measures and notes must comply with specifications (6 samples by cavity).																		
10	Material, Performance Test Reports	Material Certificate: Must be English or Spanish translated. No photos allowed. Updated showing dimensions and main characteristics. Raw Material Certificate: Updated by supplier raw material.																		
11	Initial Process Studies	CPK required for PPAP >= 1.67																		
12	Qualified Laboratory Documentation	If required																		
13	Appearance Approval Report	If required																		
14	Sample Product	Supplier must deliver 6 samples for ASQA tests and 6 for engineering tests. Please send them to the purchasing area.																		
15	Master Sample	Master sample must be kept at the supplier facilities.																		
16	Checking AIDS	As necessary: Poka Yoke photos, visual inspection AIDS, Controlled SC will be required.																		
17	PSW	Translated PSW according with AIAG requirements.																		
18	Packaging Standard	Packaging specifications, photos of packaging according with specs (Quantity, identification, etc.)																		
19	Specific Customer Requirements	HI-Lex Mexicana specific requirements such as (Mentioned in the drawing).																		
19.1	Feasibility Analysis	Ensure the accomplish of all requirements requested by HLM and drawings.																		
19.2	Key Features (Gages)	Necessary gauges.																		
19.3	Early Contention Plan	GP12 plan.																		

# Instructions

- 1: Place the suppliers name.
- 2: Place the HLM part number. (if needed place the suppliers part number on parenthesis).
- 3: Project's name and model.
- 4: From the first time information sent date.
- 5: This is only for the PPAP L3 information (L1 and 2 wont be evaluated here). Scan all the documents. No photos from the documents allowed and remember place only the HLM part number in the documents.
- 6: ASQA place the review date.
- 7: Check all the documents included.
- 8: ASQA comments about the documents failures or missing information.
- 9: Due date for the reception of the corrections.
- 10: Include all the child parts and parents dimensions. OK is not a valid parameter.
- 11: No photos allowed and only Spanish or English translated.
- 12: PSW full filled with last signed date (Check attach for any doubts).
- 13: IMPORTANT: Until the 2<sup>nd</sup> review charges will be applied.
- 14: In every review must be sing with name and date from supplier and ASQA