

Dear supplier:

A specific requirement will be implemented in the case of payment of tooling used to manufacture components that are paid for by Hi-Lex México or internally manufactured tools in Hi-Lex Mexicana (In house) used in new projects through the development area.

It will be requested that the invoices be sent to those involved in a normal way and that the email be added (toolinginvoice.hlm@hi-lex.com) as an improvement to the follow-up control for the receipt of tooling invoices.

In addition to placing a copy of the last email mentioned, we request that the subject be placed in the mail is the next:

Tooling - No. From Hi-Lex - Invoice number - Percentage of the advance

Example:

Tooling - AQ69001F0 - F00001 - 40%

If you have any questions, please contact the Hi-Lex Mexicana development area.

Atte;

Purchasing Area